

Request for a Graphic Design Quote



Company Name

Contact Person

Address

Suburb

State

Postcode

Telephone

Fax

Email

www.

What is the aim of the marketing material you want to create?

Who is the target market?

What 5 things do you need to convey most in this piece?

Do you have a tag line? Please detail it here

Do you have a set font and font size you use?

Font

Font Size

Do you have any strict limitations with using your logo or any logos we need to include in the document?

Do you have any specific images you must use within the piece? If so please attach the images at 300DPI and over, along with instructions on what information the image should accompany

Specific Images attached

Instructions attached

Have you had the copy written professionally?

Yes

No

Please attach the copy as a word document in the order you would like it to appear in – this ensures the correct flow for your business

Copy attached as a word doc.

Your logo

Please ensure that you have attached your logo at over 300DPI (high resolution)

High Res Logo attached

What is the marketing material supposed to convey, what sort of feeling?

Your Corporate Colours

Please detail your corporate colours and if you have pantone references note them here

